



VACANCY
RE-ADVERTISEMENT

REFERENCE NR	:	VAC07841
JOB TITLE	:	Operations Supervisor
JOB LEVEL	:	C3
SALARY	:	R 238,241 - R 397,068
REPORT TO	:	Operations Manager
DIVISION	:	Hosting and Secure Operations
DEPT	:	Hosting, Storage, Printing and Cloud Program
LOCATION	:	Numerus, Pretoria
POSITION STATUS	:	Permanent for internal candidates and 2 years FTC for external candidates

Purpose of the job

To supervise the Data Centre Operations environment. To ensure that the Numerus Data Centre's client's needs and all regulatory compliance requirements are met.

Key Responsibility Areas

Supervise the optimal utilization and maintenance of the Numerus Data Centre resources;
Monitor and administer the SLA's with clients and underpinning contracts with suppliers;
Scheduling of tasks/ job scheduling;
Supervise the electronic document delivery;
Staff Supervision; and
Coordinate change control on production systems.

Qualifications and Experience

Minimum: 3 year Diploma / Degree in a relevant discipline / NQF level 5 plus.

Experience: 5-8 Years Operations experience in z/OS environment and

2-3 Years Shift Supervisory experience in z/OS environment Proven experience of project management and delivering results within an agreed timetable and to agreed standards.

Technical Competencies Description

Knowledge of: Job scheduling; Employee Relations; Managing staff; Human Resource Management; z/OS systems.

Root cause analysis; ERP application user knowledge; Project Management; Asset Management; Change Control Management; Risk Management; Incident Management; Disaster management; Data Centre Management; ITIL (added advantage)

Skills: Computer Literacy; Communication and Interpersonal Skills; Problem solving and decision making skills; Self-management; Client Orientation and customer service; Intellectual; Ability to lead project implementation across the organization, with the focus and drive to see each phase through to completion; Capacity to manage a busy workload and commitment to delivering a high standard of work; Good planning skills and ability to follow up and chase progress at each stage.

Other Special Requirements

Drivers Licence

How to apply

Internal candidates must apply using this email address: Lerato.internalrecruitment@sita.co.za

External candidates must apply using this email address: Lerato.recruitment@sita.co.za

Closing Date: 01 September 2020

Disclaimer

SITA is an Employment Equity employer and this position will be filled based on Employment Equity Plan. Correspondence will be limited to short listed candidates only. Preference will be given to members of designated groups.

- If you do not hear from us within two months of the closing date, please regard your application as unsuccessful.
- Applications received after the closing date will not be considered. Please clearly indicate the reference number of the position you are applying for.
- It is the applicant`s responsibility to have foreign qualifications evaluated by the South African Qualifications Authority (SAQA).
- Only candidates who meet the requirements should apply.
- SITA reserves a right not to make an appointment.
- Appointment is subject to getting a positive security clearance, the signing of a balance score card contract, verification of the applicants documents (Qualifications), and reference checking.
- Correspondence will be entered to with shortlisted candidates only.
- CV`s from Recruitment Agencies will not be considered.
- CV`s sent to incorrect email address will not be considered